



Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon ▪ कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगांवशी संलग्न
NAAC Accredited Grade B++ (2024-2029) ▪ नॅक द्वारा नामांकन B++ (२०२४-२०२९)
AICTE, New Delhi Approved ▪ एआयसीटीई, नवी दिल्ली द्वारा मान्यता प्राप्त



Government College of Engineering, Jalgaon

शासकीय अभियांत्रिकी महाविद्यालय, जळगांव

An Autonomous Institute of Government of Maharashtra ▪ महाराष्ट्र शासनाची स्वायत्त संस्था
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जा.क्र: शाअमज /AEC /२०२५ /१७४८

दिनांक : 16 SEP 2025

ENQUIRY LETTER

To,

Subject: - **Quotations for the supply of Student's Identity Card Printing with Printed lace.**

Sir,

With reference to above cited subject, sealed quotations are invited for the following items, on or before **24.09.2025 up to 05.30 pm.** Quotations received against this inquiry will be opened on **25.09.2025 at 04.00 p.m.** in presence of AEC committee members or those who will be present on **25.09.2025 at 4.00 pm.** Those suppliers who will fulfill following terms and conditions will be considered for competitive bidding.

TERMS & CONDITIONS: -

1. Quotation shall be submitted in sealed envelope super scribing "PRINCIPAL/GCOEJ/ ID CARD PRINTING/ AY 2025-26"
2. Rate shall be inclusive of all insurance, freight, packing and forwarding charges to the college site
3. GST if applicable (clear mention in quotation) will be as per latest Govt. rules against H/D forms.
4. Period of supply of these items shall be two weeks-15days after issuing purchase order.
5. All other taxes and any miscellaneous expenses shall be inclusive in the quoted rate.
6. Please mention validity of your quotation in your letter.
7. Supplier should agree to supply of lost, duplicate ID CARD throughout one year from Purchase Order as per institute requirements from time to time
8. ID Card Sample will be provided by this institute and all ID-Cards should be as per sample.
9. ID Cards present quantity is approx. 400 nos. & final quantity can change as per institute requirements.
10. Delivery of all ordered items should be at AEC Office GCOEJ Jalgaon.
11. If you fail to supply item before due date and time, you should not dispatch item from your end without prior written / oral consent from Principal
12. Principal reserves the right to extend due date of delivery items with/without penalty as per Rules.
13. TDS applicable as per rule if any will be deducted by institute from final payment & final payment will be given by account payee cheque only.
14. The ID card printing should be done as per student information files (PDF) provided by us. You should not share this file or any data to any one and should maintain secrecy of this file & data.
15. Principal reserves the right to cancel the bidding process, without giving any reasons and principal decision is final.

S.N.	Description of the Items	Quantity	Cost per unit-Rs	Remark Total Amount -Rs
1	Students ID Card Printing with Cover & Lace as per institute sample	400 (Approx.)		

Dr. Suhas. S. Gajre
Principal

Government College of Engg, Jalgaon